

**APPENDIX – A**  
**(To be submitted in Triplicate)**

To,

The \_\_\_\_\_

\_\_\_\_\_

{Service Hqrs/ Record Office}

Joint Photograph  
of husband and  
wife  
(attested)

**Subject :- Endorsement of family pension entitlement in the Pension Payment Order of living Armed Forces Pensioners.**

Sir,

With reference to Ministry of Defence letter NO. 1 (11)/2014-D (Pen/Pol) dated ..... I hereby apply for endorsement of family pension in the PPO.

The requisite particulars are given below : -

- (1) Name of Pensioner .....
- (2) Present Address .....
- (3) Regt. No/ IC No. ....
- (4) TS/PS NO. ....
- (5) (i) Rank last held .....
- (5) (ii) Rank for pension .....
- (6) Date for retirement/ discharge .....
- (7) Name of Record Office .....
- (7) (in the case of Personnel Below Officer Rank)
- (8) Original PC/PPO No. & year .....
- (8) (in case of pension circular(PC) quote Pension Circular No. Part and Descriptive SI No.) .....
- (9) Details of Family Pension from other sources .....
- (10) Name of handicapped children, if any .....
- (11) Particulars of pension Disbursing Authority :-
  - (a) Station .....
  - (b) Treasury/DPDO/PAO/BANK/Post Office .....
  - (c) SB A/c No .....
  - (d) Bank Branch with full address and .....
- (12) Particulars of pay last drawn at the time of retirement .....
- (13) E-mail ID .....
- (14) Aadhaar No. ....
- (15) Mobile No. ....

(16) Details of family, eligible for family pension in terms of Pension Regulation.

SI	Name(s) and address of members of family	Relationship with the pensioner	Date of marriage	Aadhar No.	Marital Status	Date of Birth

(17) Attested joint photograph of Smt/Shri \_\_\_\_\_ is pasted above (Attestation can be done by any Gazetted officer, pension Disbursing Officer such as Manager of the Bank, Record Officer, Village Sarpanch, SDM, Block Development Officer, MLA/MLC etc.)

(18) (a) Signature or thumb impression of Spouse  
(b) Marks of Identification \_\_\_\_\_

Signature or left hand thumb  
Impression of the pensioner  
(in case of female right hand thumb Impression)

Name, address & signature of witnesses :-

Name	Full Address	Signature

**Part (II)**

The particulars furnished above have been verified from available records. Column No. Column not to be verified at your end.

**Signature of PDA  
(With Office Stamp)**

**Part – (III)**

The particulars furnished above have been verified with reference to Service records.  
**Station**

**Signature of RO  
Service Headquarters**

**Part – (IV)**

Ordinary family pension @ ..... p.m. sanctioned vide PCDA (P)  
Corr. PPO No. .... dated .....

**Signature of AO/RO**